

Himmelfarb Library Access Policy

Physical access to Himmelfarb Library is restricted to graduate students, and undergraduate majors, faculty and staff of The George Washington University Schools of Medicine and Health Sciences (SMHS), Public Health and Health Services (SPHHS), and Nursing (SON). Faculty of other programs within the University also have unlimited library access. Students enrolled in SMHS, SPHHS, and SON courses requiring access to physical reserve materials, working for departments, or whose instructors in the above schools have made special requests for access, may also use Himmelfarb pending instructor or departmental request. Access to Himmelfarb is currently unavailable to all other GW students and general staff within other schools of the University. The table below details specific group access and borrowing privileges. Other University students and staff do not have physical access to Himmelfarb Library.

Specific individual concerns may be discussed with Catherine Sluder, Access Coordinator: phone: (202) 994-9453 or e-mail: crharris@email.gwu.edu

KEY:

SMHS = School of Medicine and Health Sciences

SPHHS = School of Public Health and Health Services

SON = School of Nursing

MFA = Medical Faculty Associates

Affiliation	Onsite Physical Access	Borrowing	
		Print	AV
GW Students obtaining Advanced Degree (Active only)			
<ul style="list-style-type: none"> SMHS, SPHHS and SON, including: Institute for Biomedical Science (IBS) Biochemistry Epidemiology and Biostatistics 	Yes	Yes	Yes
<ul style="list-style-type: none"> All other students 	No	Yes	No
GW Students obtaining Undergraduate Degree (Active only)			
<ul style="list-style-type: none"> Students with <i>declared majors</i> in SMHS, SPHHS, or SON Students taking SPHHS or SMHS course(s) for which professor has placed print/AV materials on Reserve at Himmelfarb¹ 	Yes	Yes	Yes
<ul style="list-style-type: none"> All other students (<i>including Early Selection & Pre-Med undergraduates</i>) 	No	Yes	No
GW Residents and Fellows (Active only)	Yes	Yes	Yes
GW Faculty of ALL University schools			
<ul style="list-style-type: none"> Active and Emeritus² 	Yes	Yes	Yes
<ul style="list-style-type: none"> Retired (non-Emeritus) 	Yes	No	No

• Former (non-Retired, non-Emeritus)	No	No	No
GW Alumni			
• SMHS, SPHHS and SON ²	Yes 7:30AM – 6:00PM Weekdays; 1 st floor and B1 level book stacks	No	No
• All other GW University Schools	No	No	No
GW Staff (Active Only)			
• SMHS, SPHHS and SON	Yes	Yes	Yes
• GW Hospital ³	Yes	Yes	Yes
• MFA ³	No	No	No
• All other staff	No	No	No
Visiting Fellows, Residents and Scholars⁴	Yes	Yes	Yes
University Students Working for SMHS, SPHHS and SON Departments⁵	No	No	No
Corporate Members of Himmelfarb Library⁶	Yes	Yes	Yes
General Public with no GW Affiliation (including local area physicians)	No	No	No

¹Professor must submit student names and GWids to Library.

²Emeritus Faculty of the University and Alumni of the three schools served by Himmelfarb Library should contact the Access Coordinator, Catherine Sluder, at crharris@email.gwu.edu or (202) 994-9453, in advance for information about how to obtain GWorld cards in order to ensure physical access to the building. Requests by alumni for access are handled on a case-by-case basis. Alumni of the three schools may visit Himmelfarb on an occasional basis to use onsite resources.

³For specific policies and instructions on handling Hospital, MFA and also CNMC employees, see following section.

⁴Prior arrangements must be made by contacting the Access Coordinator, Catherine Sluder, at crharris@email.gwu.edu or (202) 994-9453.

⁵If a student employee is required to use physical resources at Himmelfarb as part of his/her job, the departmental administrator must contact the Circulation Coordinator, Catherine Sluder, at crharris@email.gwu.edu or (202) 994-9453 to arrange for access.

⁶Corporate members must get a GWorld card for Library entry.